

CONSTITUTION FOR THE WAIKANAE GYMNASTIC CLUB

1 NAME

The name of the club shall be the “Waikanae Gymnastic Club Incorporated”.

2 OBJECTS

The objects of the club shall be to foster and encourage the participation in gymnastics.

3 MEMBERSHIP

Any person over the age of 15 years may be admitted to be a member of the club upon payment of the annual subscription and by making written application to and acceptance by the committee.

The club shall consist of the following classes of members:

a Life Members

Life members shall be those members who have rendered outstanding services to the club and in honour of same shall become life members for the rest of their lifetime and shall:

- i be nominated in writing by two members of the club; and
- ii be approved by resolution passed at a meeting of the committee; and
- iii be recommended by the committee to members at an Annual General Meeting; and
- iv be duly elected by resolution passed at that meeting; and
- v he, or she, shall thereafter be entitled to the full privileges of membership without payment of a subscription.

b Senior Members

Any non-participating person over the age of 15 years may become a member of this club upon the payment of the annual subscription and acceptance by the current committee.

c School Members

A school may become an affiliated member through the payment of the annual subscription and acceptance by the current committee.

d Associate Members

A person (or company) may become an associate member through the giving of a significant monetary donation and with the approval of the committee, but may not exercise any privileges of membership.

e Honorary Members

Those invited by the committee on an annual basis to render assistance to the club. They shall enjoy full privileges of membership without payment of a subscription.

f Active Members

Those who become members in order to participate in the club's gymnastic programme and are accepted by the committee and subject to payment of the fees.

4 RESIGNATIONS

Any member may resign from membership of the club by giving notice in writing to the secretary of the club.

5 SUBSCRIPTIONS

The subscriptions (being the membership for Senior Members and School Members) shall be determined annually by the committee subject to confirmation by a General Meeting. Subscriptions shall be paid by each member within one calendar month from the AGM.

6 PECUNIARY GAIN

The club is not created for the purpose of profit and no member shall receive or obtain any direct pecuniary gain (except as a paid official or person receiving an honorarium), PROVIDED THAT the club shall have power to borrow money on such terms and conditions and giving such security as it thinks fit as decided by it in General Meeting.

7 PROPERTY OF CLUB

No property belonging to the club, or loaned to the club, shall be lent or removed or sold or exchanged without the prior knowledge and consent of the committee.

8 ANNUAL GENERAL MEETING

- a The AGM shall be held at a time and place as determined by the committee, but the day shall be not later than 1 March in each year.
- b The business shall be:
 - i to receive the annual report and Balance Sheet; and
 - ii the election of officers and committee for the ensuing year; and
 - iii general business.

9 SPECIAL GENERAL MEETING

May be called by the committee with the consent of the Chairman, or upon a requisition in writing signed by not less than ten members of the club. Such a requisition shall state the subject and reasons to be discussed and forwarded to the secretary.

10 NOTICE OF MEETINGS

- a **Annual General Meeting**

At least 14 days notice of the intention to hold such a meeting, stating time and place and nature of business, shall be given by an advertisement in a public newspaper circulating in the district, or by a notice sent by post to each member of the club.

 - i Notices of Motion for consideration at an AGM shall be in the hands of the secretary, in writing, no later than five weeks prior to the date of the AGM.
- b **General Meeting**

At least seven days before any General Meeting notice there, specifying the business, time and place at which it will be held shall be given by an advertisement in a public newspaper circulating in the district, or by post to each member of the club.
- c **Committee Meetings**

These shall be called by the secretary from time to time as the business of the club demands, on the instruction of the chairman.

11 QUORUMS

- a **Annual and Special General Meetings**

Twelve members constitute a quorum at such meetings.

b Committee Members

Five committee members shall constitute a quorum.

12 VOTING

Each member (with the exception of active members under the age of 15 years, in whose stead the parent or guardian shall have one vote; and associate members who may not vote) is eligible to vote provided that the subscription is paid up to 31 December of the preceeding year.

a Method

- i Voting shall be determined by voice or by a show of hands, except when a poll is demanded by any member.
- ii No proxy votes shall be accepted.

13 OFFICERS OF THE CLUB

The officers of the club shall consist of:

Patron
President
Vice Presidents (two)
Secretary
Treasurer

who shall be appointed annually at the Annual General Meeting and who shall be eligible for re-election at any such meeting.

14 COMMITTEE OF THE CLUB

The committee of the club shall consist of the officers of the club plus not less than three or more than ten other committee members.

15 POWERS OF THE COMMITTEE

- a The committee shall have the power to co-opt other persons from amongst the membership or the public for such a period and for such a purpose as it shall determine.
- b The committee has the power to set term fees for active members.
- c The committee has the power to call a special meeting to consider the expulsion of any member for non-payment of fees or any other levies or whose conduct appears to endanger the good order or welfare of the club. The expulsion must be carried by a two-thirds majority vote of those present. Any refund of subscriptions paid shall be at the discretion of the committee.

16 FINANCE

- a The committee shall cause true accounts to be kept of all sums of money received and expended by the club and the matter in respect of which such receipt and expenditure takes place.
- b All moneys and funds of the club shall be kept in the name of the club and as directed by the committee.
- c The club funds shall be lodged in a bank account to be kept at such bank as the committee shall from time to time determine. All moneys received shall be lodged by the treasurer to the credit of the club's account. All payments to be made by the club shall be by cheque drawn on the club's account which shall be signed by such persons as are nominated by the committee each year PROVIDED THAT no less than two signatories shall be required.

- d The financial year shall begin on 1 January and end on 31 December each year.
- e **Audit**
An auditor, being a current member of the New Zealand Society of Accountants and appointed at the AGM shall, at least once each financial year, examine the accounts of the club and the correctness thereof and that of the balance sheet be ascertained by the auditor.

17 INSURANCE

The committee shall insure and keep insured to the full insurable value all insurable property of the club.

18 BYLAWS

The committee may from time to time make, alter or rescind bylaws for the general management of the club so long as these are not repugnant to the constitution or to the provisions of law. All such bylaws shall be binding on all members of the club. A copy of the bylaws in force for the time being shall be available for inspection by any member on request to the secretary.

19 COMMON SEAL

- a The club shall have a common seal, which shall be in the custody of the secretary.
- b The seal shall be affixed by the president to all deeds, documents or other instruments at the direction of the committee in the presence of any two office bearers appointed to do so by the committee.

20 ALTERATION OF CONSTITUTION

No existing rule shall be altered or repealed nor shall any new rule be added without the consent of a two-thirds majority of the members present and entitled to vote at an AGM or Special General Meeting called for such a purpose and unless at least seven days' notice of such proposed alteration, repeal or addition shall be given. No rule, alteration or repeal shall be valid or shall take effect until accepted by the Registrar of Incorporated Societies.

21 GENERAL

No member, or group of members, shall make any public or press statement purporting to be made by, or on behalf of, the club or any section thereof except by, or with the prior authority of, the president. Any public or press statement must be given in writing unless otherwise authorised by the president.

22 WINDING UP

Winding up proceedings must be in accordance with Section 24 of the Incorporate Societies Act 1908.

- a In the event of voluntary winding up of the club all property after payment of all club liabilities and debts shall be disposed of in whatever way is determined by a Special General Meeting called for that purpose.

23 INTERPRETATION

Where the pronoun indicating the masculine gender is used in these rules it shall also be taken to include the feminine gender wherever applicable.